FY 2019-2020 COMMITTEE GOALS & MEMBERS

EXECUTIVE COMMITTEE
1. Make governance decisions between full Board meetings.
2. Review strategic progress and frame strategic issues for full Board discussion.
3. Provide counsel to the Executive Director (ED) as needed.
4. Review CNE Employee Handbook as needed.
5. Review proposal from ED regarding staff compensation and benefits in anticipation of annual budget.
6. Manage annual ED performance and compensation review in accordance with board policy.
7. Support Governance Committee in board leadership succession.

Members (CNE Board officers): Dan Layman & Dana Harris (Co-Chairs), Trish Cluff (Secretary), Stephanie Snell (Treasurer)

FINANCE COMMITTEE
1. Monitor actual financial performance to budget, including monthly reconciliation of accounts (Treasurer) and review of financial statements.
2. Help the Board analyze CNE financial statements and position.
3. Manage cash reserve/investment policy based on financial conditions, interest rates and other considerations.
4. Monitor cash management policy and procedures for moving surplus funds into investment accounts.
5. Hire independent auditor, and execute financial audit.
6. In concert with ED and finance staff, develop annual draft budget, reflecting actual activities and costs and future initiatives.
7. Periodically review unearned revenue status with fundraising committee and recommend adjustments to budget or reserves as appropriate.
8. Advise staff and board on strategic finance issues.
9. Create finance committee annual calendar.
10. Create committee succession plan.

Members: Stephanie Snell (Treasurer|Director), Tim Rose (Director), Kevin Reilly, Andrew Dracopoli, Libby Edwards-Allbaugh (Former Fellow) & Will Morrison (Former Fellow), Dana Harris (Ex Officio)
PHILANTHROPY ADVISORS
1. Educate the Board about CNE’s philanthropy plan, goals, and tools and lead the culture of philanthropy at CNE.
2. Lead implementation of plan and benchmark progress, providing Board with regular reports and updates.
3. In coordination with philanthropy staff, achieve plan goals; through major donor cultivation, foundation cultivation and other major strategies.
4. Work with philanthropy staff to actively engage each member of the Board in developing and executing individual philanthropy goals.
5. Periodically review and ensure compliance with development policies and procedures.

Members: Andrea Ayres, Rahul Keshap (Director), Tori MacMillan Michael McKee (Director), Sarah Mullen (Director), Warren Buford (Director), Dana Harris (Ex Officio)

GOVERNANCE COMMITTEE
1. Sustain the Board as a high-performance team: diverse, engaged, motivated, and productive.
2. Ensure best practices for governance and compliance with relevant law.
3. Oversee board education, annual board evaluation, and the Academy fellowship program, all tools to ensure CNE engages in and models good governance.
4. Coordinate annual board retreat which results in strategic board conversation.
5. Develop and implement a robust board succession plan to ensure a high-impact board of directors.
6. Develop and support new Board member orientation so that board members being their service informed, welcomed, and ready to engage.
7. Engage and involve former Board members in the work of CNE as our closest, most strategic stakeholders.

Members: Carolyn Burnett & Susan Dawson (Co-Chairs | Directors), Lee Catlin (Director), Christine Jacobs (Former Fellow), Molly Hurt (Fellow), Kakie Brooks (Immediate Past Chair), Dan Layman (Ex Officio)

DIVERSITY, EQUITY, AND INCLUSION (DEI) STEERING COMMITTEE
1. To advise on a CNE response in support of our members and the community following the events of last summer.
2. To ensure the development of a program portfolio that supports our members and area nonprofits in incorporating the values of diversity, equity, and inclusion in their work.
3. To conduct an internal DEI audit, oversee implementation of audit recommendations, and advise on the agenda for the annual spring board retreat.
Members: Ryan Jacoby (Staff) (Facilitator), Andrew Robinson (Staff), Justin Reid (Director), Dan Layman (Director), Libby Edwards-Allbaugh (Former Fellow), Selena Cozart (Fellow), Cristine Nardi (Executive Director)
PHILANTHROPY DAY HOST COMMITTEE

1. To secure a dynamic and engaging speaker, with rich nonprofit and/or philanthropic experience, who can motivate, education and inspire our diverse audience.
2. To ensure a sold-out event & raise $125,000 in table sponsorships.

Members: Justin Reid (Director | Co-Chair) & Holly Hatcher (Co-Chair), Aleen Carey (Staff Liaison), Committee Members

SPECIAL COUNSEL & WORKING GROUPS

Communications - Trish Cluff and Lee Catlin provide ongoing advice and counsel to CNE staff in developing a strategic approach to communications that matches our current capacity.

Leadership Development – Susan Dawson will this year lend her expertise to the Executive Committee and the Executive Director in refining how we manage, support, and evaluate the executive director.

Corporate Partner Working Group – Ad hoc committee to follow-up on ideas generated at spring 2019 board retreat for how to develop and streamline our corporate partner program. Members include Lee Catlin, Cristine Nardi, Michael McKee, Aleen Carey, Susan Dawson & Carolyn Burnett

Nonprofit Finance Fund Work Group – Ad hoc committee to work with our NFF consultants to evaluate & refine CNE’s business model, particularly as it relates to earned revenue program and service lines, and develop an investor case for support to further scale CNE. Members include Cristine Nardi, Ryan Jacoby, Cindy Colson, Dan Layman, Rahul Keshap, and Rosemary Mahoney (Consultant Partner & Donor)